



SMART CITY THIRUVANANTHAPURAM LIMITED

SCTL-ACCT/802/2019-CFO/ITL

NOV 20

/11037

29.01.2026

REQUEST FOR QUOTATION

As per the government orders and rules, Sealed Quotations are invited from interested parties for hiring of an Innova Crysta car in the following type/model on monthly contract basis for a period of initially 12 months, from the date of agreement, for the use of Smart City Thiruvananthapuram Limited. The conditions and details are specified below which can be downloaded from our website.(www.smartcityvm.in)

Category of Vehicle: Innova Crysta -AC MUV car having old of less than one year. The Tax, insurance and all other compliances should be updated).

The first registration of the vehicle should be on or after **01.01.2025**. Newly registered vehicle will also be considered, subject to the condition that such a vehicle must be provided within 7 days, failing which it will get disqualified.

The hire charges should be quoted in monthly rate **inclusive of all applicable taxes and charges**. TDS shall be deducted from the Operator's bill/payment as per the provisions of Government rules. All expenses including drivers wages, fuel and maintenance of the vehicle shall be the responsibility of the owner/contractor, but parking fee, toll charges if required shall be borne by Authority. Rates may be quoted for the first **1500 km per month**, and that for additional kms may also be quoted. After evaluation, the lowest quote satisfied with other terms will be selected. The awarded rate shall be firm & will remain in force for the entire period of Contract. No demand for revision of rate on any account shall be entertained during the contract period. In case of breakdown of the service, the contractor shall provide a relief vehicle of the same capacity, to continue the onward journey. The vehicle must be available for service at the disposal of the authority (SCTL) for 24X7 during the contract except for periodical service/maintenance with prior approval of the authority. A penalty of daily cost shall be imposed and deducted from the running bills of the operator, in case alternate vehicle isn't provided. The Company reserves the right to terminate the contract either in part or in full. In such an event, the Company shall give at least 15 days' of notice in writing to the contractor of its decision to do so.

The cover containing the quotation in prescribed format should be superscripted "**Quotation for hiring of Office Vehicle for the use of SCTL office, Thampanoor** as per file and should be addressed to the **Chief Executive Officer, Smart City**

Thiruvananthapuram Limited, 4th floor, Corporation Multi Level Car Parking Complex, Opposite Railway Station Thampanoor,

Thiruvananthapuram Pin-695001". The last date and time of receipt of quotation is **06/02.2026 at 04.00pm.** and will be opened on the same day at 5 pm.

The selected agency/individual should execute an agreement in the stamp paper. SCTL officials will inspect the vehicle prior to approval and SCTL reserves the right to accept/reject the quotations. Quotations not accompanied with prescribed information are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered as non-responsive and are liable to be rejected.

Sd/-



For Chief Executive Officer
Smart City Thiruvananthapuram Limited

QUOTATION (MONTHLY RATES)

DETAILS OF RATE (MODEL)

Rates for 1500 Kms
(8.30am to 7 pm)

(Signature with Name & Address) (Seal)

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.