



SMART CITY THIRUVANANTHAPURAM LIMITED

SCTL-ADMN/508/2019-CFO/006

CIN U75302KL2017SGC050273

04/05/2022

REQUEST FOR QUOTATIONS

Sealed Quotations are invited for hiring of light motor A/C vehicle in the following type/model on contract basis for a period of 12 months, from the date of agreement, for the use of the Smart City Thiruvananthapuram Limited. The conditions and details are specified below and form can be downloaded from our website.

Category of Vehicle: Swift Desire/Toyota Etios (full option vehicle with A/C). (The Tax, insurance and all other compliances should be updated)

The first registration of the vehicle should be on or after **01.01.2018**. Fresh vehicle will also be considered, subject to the condition that the new vehicle must be provided within 10 days, failing which it gets disqualified.

The hire charges should be quoted in monthly rate inclusive of all applicable taxes and charges. All applicable taxes, duties and levies lawfully payable by the operator shall be included in the contract price (shall be shown separately). TDS shall be deducted from the Operator's bill/payment as per the provisions of Government rules. The contractor should provide the drivers wages, fuel and maintenance of the vehicle. The quoted vehicle must be fuel drawn vehicle and the hire may be quoted with fuel charges. Rates, may be quoted for the first 2000km per month, which will be fixed and based on this Prebid will be evaluated and selection of lowest bid shall be made. For additional plying beyond 2000km per month, rate has to be mentioned for every km per month. The awarded rate shall be firm & will remain in force for the entire period of Contract. No demand for revision of rate on any account shall be entertained during the contract period. In case of breakdown of the service, the operator shall provide relief vehicle of the same capacity, to continue the onward journey. The vehicle must be available for service whenever SCTL demands. On usual working days, vehicle should be available in office from 9.30am till 6.30pm. The driver should be available to commute to airport, railway station, project sites even during late evenings or mid night (without any additional charges). A penalty of daily cost shall be imposed and deducted from the running bills of the operator, in case alternate vehicle isn't provided. The Company reserves the right to terminate the contract either in part or in full. In such an event, Company shall give 24hours notice in writing to the operator of its decision to do so. Operator, upon receipt of such notice, shall discontinue the work after the notice period.

The cover containing the quotation in prescribed format should be superscripted "**Quotation for hiring of Office Vehicle for the use of SCTL office, Statue** as per file and should be addressed to the **Chief Executive Officer, Smart City, Thiruvananthapuram Limited, 4th floor, Felicity Square, Palayam, Thiruvananthapuram Pin-695001**". The last date and time of receipt of Tender is **06.05.2022 at 05.00pm**. The bid opening date will be informed to the bidders.

The selected agency/individual should execute an agreement in the stamp paper. SCTL officials will inspect the vehicle prior to approval and SCTL reserves the right to accept/reject the quotations. Quotations not accompanied with prescribed information or are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered as non-responsive and are liable to be rejected.

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Chief Executive Officer

Smart City Thiruvananthapuram Limited